

## October Deadlines

Date	Task	Articles
1	Faculty members applying for or deferring sabbatical leave for which they are eligible in the upcoming agreement year submit a written application. <i>(Note to those taking a one-year sabbatical: payment of the research allowance typically occurs at start of the leave. However, you may request payment at a later date, Article 29.1.5. To benefit from tax deductions for sabbatical expenses, these must be incurred in the same taxation year in which you received the sabbatical allowance.)</i>	29.1.9, 29.2.10
15	Faculty members applying for promotion to the rank of Associate Professor or to the rank of Professor-Significant Contribution to Academic and/or Professional Discipline update their academic file for evaluation.	20.47.2, 20.51.5
	Librarian members applying for promotion to the rank of Librarian III or Librarian IV update their academic file for evaluation.	21.48.2, 21.52.5
22	Faculty members applying for reappointment or tenure submit a written response to the DRC recommendation.	20.40.4, 20.44.4
	Faculty members applying for the rank of Professor-Significant Contribution to Academic and/or Professional Discipline submit a written response to the external references.	20.51.6
	Librarian members applying for reappointment or permanence submit a written response to the LRC recommendation.	21.40.4, 21.44.4
	Librarian members applying for the rank of Librarian IV submit a written response to the LRC recommendation.	21.52.6
	Lab Instructor members applying for reappointment or permanence and promotion submit a written response to the Department recommendation.	48B.30.4