

September Deadlines

Date	Task	Articles
1	Faculty and Lab Instructor members submit their annual report to the Dean. (Note: Dean returns the signed annual report to the member by 30 Sept.) Librarian members submit their annual report to the University Librarian	23.6, 24.6, 49.7
10	Faculty members applying for a promotion to professor, sustained excellence and effectiveness as a teacher, along with members of the Teaching review Committee select 5 possible dates between 15 September and 1 November to conduct the in-class assessments of the applicants' teaching.	20.56.7
15	Faculty members applying for reappointment or tenure update their academic file for evaluation.	20.40.2, 20.44.2
	Librarian members applying for reappointment or permanence update their academic file for evaluation.	21.40.2, 21.44.2
	Lab Instructor members applying for reappointment or permanence and promotion submit their application.	48B.30.2
	Travel grant application for travel between 1 November and 15 January.	Appendix C